

SPEED POST



INDIAN RAILWAY WELFARE ORGANISATION

भारतीय रेल कल्याण संगठन

Railway Offices Complex
Shivaji Bridge (Minto Bridge)
New Delhi-110001

**SERVICE TAX NO.
AAAT10400LSD001**

No. IRWO/LKO/PH.IV/ALT /II

Dt: 01-01-2015

To,

Shri/Smt «name»
(Co-owner : «co_owner_nm»)
«add1»
«add2»
«add3»
«add4»:«city»

Membership No «pr_no»
Scheme Regn No «sch_no»
Type I/II

Sub:- Booking of DU in Rail Vihar Lucknow Phase IV Group Housing Scheme.

Dear Sir/Madam,

In response to your Booking Application for booking of Type I/II DU, we feel pleasure in informing you that one DU Type I/II in the above Scheme has been booked in your favour.

The tentative cost of Type I/II DU is Rs 36.90 lacs + Service Tax and will be payable in instalments. Presently you are to pay as under:-

Particulars	Amount payable	Amount already paid	Balance amount to be paid	Service Tax @ 3.09%	Total amount payable	Payable by
Booking Money	120000	120000	Nil	3708	3708	31-01-15
1 st instalment	400000	Nil	400000	12360	412360	05-03-15
2 nd instalment	400000	Nil	400000	12360	412360	05-05-15
3 rd Instalment	400000	Nil	400000	12360	412360	05-07-15

Above installments (except Service Tax on booking money) can be paid within grace period of 7 days. Payment of other instalments as shown in the Project Brochure would be required to be paid depending on the progress of the Project for which advance notice will be given. However, non-receipt of notice for payment of instalments will not be a ground for waiver of Delay Payment Charges. Therefore, you are advised to visit IRWO Website (www.irwo.net) regularly where amount & due date of deposit of installments would be available. Any change in address may also be conveyed immediately.

Booking is subject to provisions contained in the IRWO General Rules and instructions contained in the Project Brochure.

Following documents are required to be submitted by you in this office :-

1. Local Bank Cheque/Bank Draft payable at Delhi/Lucknow along with Challan Form (Annexure B-4) duly filled in (copy enclosed) in 3 folios before the due date of payment of the respective instalment.
2. Acceptance & Undertaking (Annexure B-3) by 31-1-15.

Please acknowledge receipt of this letter.

Yours faithfully,

For Managing Director

Enclosed:

1. Challan Form in 3 Folios (Annexure B-4).
2. Form of Acceptance and Undertaking (Annexure B-3)