

**INDIAN RAILWAY WELFARE ORGANIZATION (IRWO)**  
**MEMBERSHIP APPLICATION FORM**  
*(To be filled up in block letters)*

**Photos**

For official use only
Membership No. allotted.....
Date of allotment.....

Self	Spouse

1. Applicant's Name (Full Name) .....

2. Father's/Husband's Full Name.....

3. Date of Birth ..... 4. Date of Appointment.....

5. Date of Retirement..... 6. Designation.....

7. Category of Service (Tick)      A    B    C    D

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8. Department.....

9. To be filled up by Spouse of a deceased employee only

a. Employee's Name .....

b. PPO No.....

(Copy to be enclosed)

10. Family Details:

Name	Sex	Age	Relation

11. Address for correspondence:

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12. Permanent Address:

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13. Mobile No.....14. Email ID.....

15. Preferred City for Dwelling Unit: a).....b).....c).....

16. Membership Fee Payment details:

Amount: Rs.1180/- (including 18% G.S.T)

Bank Draft No. & Date:

Name of Bank & Branch:

**DECLARATION BY THE APPLICANT**

I hereby declare that the particulars given above are correct and I have not suppressed any material fact/information. I understand that I will be disqualified from membership and/or allotment of dwelling unit, if at any time, any of the said particulars are found incorrect. I have read the IRWO General Rules and I undertake to abide by all rules and instructions that may be issued from time to time by IRWO.

Place \_\_\_\_\_

Date \_\_\_\_\_

Signature of applicant \_\_\_\_\_

Designation \_\_\_\_\_

Counter Signed by (with seal)

***[Please see instructions overleaf]***

**INSTRUCTIONS**

1. The application should be counter signed by:-
  - i) For serving employees - Controlling Officer
  - ii) For retired employees/spouses of deceased employees - Any Railway Gazetted Officer
  - iii) For employees of IRWO - Personnel Officer
2. Application Form must be filled in block letters in English and sent to the Managing Director, IRWO, Railway Office Complex, Shivaji Bridge (Behind Shankar Market), New Delhi-110001 by Registered Acknowledgement Due post along with crossed A/c Payee Demand Draft for Rs. 1180/- drawn in favour of IRWO payable at New Delhi. No cash or cheque will be accepted.
3. Any change in Mailing Address should be immediately intimated to IRWO Office.
4. Incomplete /invalid /illegible applications are likely to be rejected. No correspondence in this regard shall be entertained.
5. For filling item (7) viz. Category of Service, 'A' means Class-I Gazetted Service, 'B' means Class-II Gazetted service. 'C' means Class-III Non-Gazetted service and 'D' means Class-IV Non-Gazetted service.
6. Applicants must give a 'Permanent Address' at which they may be contacted even after transfer or retirement.
7. In case of application from a retired employees as well as the spouse of a deceased employee, an attested copy of PPO must be enclosed.

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**Note:**

1. Please read IRWO General Rules before filling the form. Latest amendments to the General Rules are also available on IRWO website (<http://www.irwo.in>).
2. Application should be submitted to Administrative Officer, IRWO, New Delhi.
3. Fill up your address at the back of the Acknowledgement slip.
4. Please enclose a self addressed stamped envelope.
5. The statement of new Members will also be posted on IRWO website every month.

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**ACKNOWLEDGEMENT**

*(Blanks to be filled by applicant)*

Received from.....

Address.....

Membership Application form along with non-refundable fee of Rs. 1000/- only in form of Bank Draft No.....Dated..... Drawn on Bank .....

Branch .....

for Indian Railway Welfare Organization

*(Acknowledgement portion to be detached and sent to the applicant)*

From:  
Indian Railway Welfare Organization,  
Railway Office Complex,  
Shivaji Bridge (Behind Shankar Market),  
New Delhi – 110001.

To:  
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*(In the printed version, this portion is to be printed on the reverse of 'Acknowledgement')*