

INDIAN RAILWAY WELFARE ORGANIZATION

Railway Group Housing Scheme
Application for Booking of Dwelling Unit in
RAIL VIHAR.....
(FOR IRWO MEMBERS ONLY)

To,
Managing Director/IRWO
Railway Complex, Shivaji Bridge,
Behind Shankar Market, New Delhi-110001

Scheme Registration No. _____
(To be filled up by IRWO office)

1. Membership No

2. Year of joining

3. Full Name

4. Father's / Husband's Name:

5. Date of Birth
D D M M Y Y Y Y

6. Aadhar Number

7. PAN Number

8. Email Address

9. Phone Number: Residence _____ Office _____
Mobile _____

10. Department

11. Designation

12. Date of Appointment
D D M M Y Y Y Y

13. Date of Retirement

D	D	M	M	Y	Y	Y	Y

14. Correspondence Address

PIN

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15. Permanent Address:

PIN

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16. To be filled up by retired employees/spouse of deceased railway employees:

- (i) Name of retired/deceased railway employee:
(With designation and department)

- (ii) Pension Payment Order No:
(Copy to be enclosed)

17. Details of IRWO Property held at present by self/spouse/dependent children of applicant.

S. No	Details of IRWO Property (name of Housing Scheme)	Type	Dwelling Units No.	Remarks

18. Details of IRWO Property held at present by co-applicant.

S. No	Details of IRWO Property (name of Housing Scheme)	Type	Dwelling Units No.	Remarks

19. Details of Co-Applicant's

- (i). Co-applicant's Name & relationship _____
- (ii). Co-applicant's Aadhar No.....
- (iii). Co-applicant's PAN Number.....

20. Type of dwelling unit required: _____

21. Booking Money Payable _____

22. Membership Fee (**only for IRWO Non-member**) _____

23. Amount paid earlier, if any _____

24. Net Amount payable (Sl. No 21+22-23) _____

25. Bank Draft /Banker's Cheque No & Date _____

26. Name of the Bank & Branch _____

We hereby declare that the particulars given in the application form are correct and we have not willfully suppressed any material information. We understand that we will be disqualified from Booking / Allotment of dwelling unit, if at any time any of the said particulars are found to be incorrect.

We also undertake to abide by all rules and instructions that may be issued from time to time by Indian Railway welfare Organisation (IRWO). We have read the information in this Brochure, IRWO General Rules and fully understood the contents.

Signature of Co- Applicant _____

Signature of Applicant _____

Place: _____

Date: _____

Countersigned
(With seal)

****Please read 'Instructions' regarding the competent authority for countersignature**

Indian Railway Welfare Organisation
RAIL VIHAR.....
 (To be submitted along with Application form for booking)

Name of applicant.....

Membership No.....

Photograph Applicant	Photograph Co-applicant
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Details of Family Members including dependents (as per pass rules) of the applicant.

S No	Name	Male/Female	Age	Relationship
				Self

Signature of Applicant

Signature of Co-applicant

Countersignature of Controlling/ Personnel Officer

Note: Photographs of self and co-applicant affixed are to be attested by Controlling / Gazetted Officer.

INSTRUCTIONS

1. The original application should be counter signed by:-
 - i) For serving employees in Railway/Railways PSUs - Controlling Officer
 - ii) For senior serving railway officers who themselves are controlling officers - Chief Personnel Officer
 - iii) For retired railway employees/spouses of deceased railway employees - Any Railway Gazetted Officer
 - iv) For employees of IRWO - Personnel Officer
 2. Application Form must be filled in block letters in English and signed by the Applicant.
 3. All Bank Drafts or Banker's Cheques accompanying the application should be crossed a/c payee only, drawn in favour of "IRWO, payable at New Delhi". No cash or cheque will be accepted.
 4. Application Form along with Demand Draft should be sent to the Managing Director, IRWO, Railway Office Complex, Shivaji Bridge (Behind Shankar Market), New Delhi- 110001 by Registered post or delivered in Person.
 5. The applicant must enter his/her Membership No. in the Application form. The applicant should also quote the Scheme Registration No of the scheme, once allotted to him, in all future correspondence.
 6. Applicants who are not yet IRWO members should also submit Membership application in Annexure A-1 along with Booking Application Form in Annexure B-1.
 7. Applicants must submit self attested copy each of PAN Card & Aadhar Card.
 8. Any change in Mailing Address should be immediately intimated to IRWO Office.
 9. Incomplete /invalid /illegible applications are likely to be rejected. No Correspondence in this regard shall be entertained.
 10. Applicants must give a 'Permanent Address' at which they may be contacted even after transfer or retirement.
 11. Spouse of a deceased railway employee should give name, designation and department of his/her late husband/wife and attach a copy of Pension Payment Order (PPO).
 12. IRWO General Rules (available at IRWO website: <http://www.irwo.net>) may be consulted for IRWO rules.
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RAIL VIHAR.....

(For office use only)

ACKNOWLEDGEMENT

Received fromMembership Number
Address.....
..... Application Form for Booking of
..... along with Booking Money and membership fee (*for Non-IRWO
members*) of Rs vide Bank Draft/Cheque No
DatedDrawn on Bank Branch

for Indian Railway Welfare Organization

***(Acknowledgement portion to be detached and sent to the applicant. No separate letter/receipt
will be sent in confirmation of receipt of Booking Application).***

From:

Indian Railway Welfare Organization,
Railway Office Complex,
Shivaji Bridge (Behind Shankar Market),
New Delhi – 110001.

To:

(In the printed version, this portion is to be printed on the reverse of 'Acknowledgement')