

3. MEMBERSHIP

Membership of IRWO shall be open at all times. Any eligible person may become a member subject to his/her fulfilling the eligibility criteria.

4. ELIGIBILITY

4.1. The following shall be eligible to become members of IRWO –

- i) Serving railway personnel, except those on deputation with railways, having at least two years of continuous service.
- ii) Retired railway personnel who have retired after at least 20 years of service in railway. Those who retired on disciplinary grounds are not eligible.
- iii) Railway personnel who ceased to be in service on medical grounds before rendering 20 years of continuous service.
- iv) Personnel of Co-operative societies/Banks working for railway only.
- v) Spouses of deceased railway employees.

4.2.1. i) In case of unpopular schemes, membership for the specific scheme may be allowed to the following personnel on case to case basis:-

- a) Blood relations of IRWO members viz. parents, spouse, children, grand children including adopted children, brother(s) & sister (s) including their spouses (as co-owners).
- b) Working /Retired.:
 - i) Employees of Central Government, Central Government PSUs and employees of Statutory Authorities & Autonomous Bodies under Central Government.
 - ii) Army/Air Force/Naval Personnel.
 - iii) Employees of State Governments, State Government PSUs and employees of Statutory Authorities & Autonomous Bodies under State Governments.
 - iv) Employees of Nationalised Banks.

ii) Priority may be given in the order indicated above. In case of Blood Relations, application will have to be forwarded by the concerned IRWO member, quoting his primary membership number. In case more than one application is received from Blood Relations of an IRWO Member, he/she will have to specify the priority amongst these Blood Relations while countersigning the application. Applications in respect of other categories will have

to be forwarded by their controlling officers. Allotment both within the categories of IRWO members and within the category of blood relations may be based on seniority of members as per IRWO rules. For other categories allotment may be decided by draw of lots, if required.

iii) Further in relaxation of provisions of para 15 of IRWO General Rules, IRWO members who have already been allotted two DUs may also apply for unpopular scheme. However, 1st time applicants may get priority over 2nd time applicants and so on. Similarly, among Blood Relations, 1st priority blood relations will get priority over 2nd priority blood relations (in case more than one blood relations of an IRWO member apply) and so on. Allotment made to blood relations will not be considered as allotment to IRWO members. Applicants (other than IRWO members) applying for an unpopular scheme will also be required to become member of IRWO for the specific scheme before allotment of DU to them.

iv) Further, an allottee of other schemes which have not been declared as unpopular wishes to switch over to the unpopular scheme he can do so in terms of the following procedure:

a) Application for switchover from the existing scheme to the unpopular scheme may be made in the scheme application form (clearly indicating change of scheme on top) during the period of opening of unpopular scheme only. Difference in booking money (if booking money is more) should be deposited along with the application.

b) Application will be clubbed along with the applications received for fresh booking and allotment will be based on as per rules of IRWO.

c) When change of scheme is approved, applicant will have to pay the difference between the instalments of new scheme (if more) and instalments already paid for the existing scheme plus Equalisation Charges. No deduction will be made for withdrawal/switchover.

d) For switchover to an unpopular scheme difference between the booking money/instalment amount would be adjusted in future instalments.

e) Such applicants for switchover to unpopular scheme after issue of booking letter will be considered only in respect of those allottees who have paid all the instalments due as on date of receipt of application.

4.2.2. Vacant Dwelling Units in an unpopular scheme may also be offered for sale to Central & State Government PSUs, Statutory Authorities and Autonomous Bodies at the same terms & conditions. However, such sale will be the last option after all eligible applicants as per para 4.2.1 are covered.

4.3. The above Eligibility Conditions will apply to the employees of Railway PSUs, Autonomous Societies recognized by the Ministry of Railways and IRWO also.

4.4. Members mentioned in Para 4.2 above shall not be eligible to be elected to the Executive Committee of the Allottee Association/Society.

4.5. Where husband and wife both are eligible, they may individually become Members of IRWO.

4.6. Unpopular scheme may remain open till the vacant DUs are booked and Wait-List created. Booking applications received in a month may be treated as one batch (received within specified period). Similarly, booking applications received during the period of subsequent each month may be considered as separate batch. This process may be continued till the entire vacant DUs are booked, Booking letters may be issued as per provisions of Para 4.2.1. of IRWO General Rules. The scheme may be closed after entire vacant DUs are booked and Waiting List created.

5. APPLYING FOR MEMBERSHIP

5.1. Persons eligible to become Members of IRWO may submit their application in the Membership form given at Annexure A-1 to Administrative Officer, IRWO, New Delhi.

5.2. Membership fee will be non refundable Rs.1000/- only for all types of dwelling units.

6. ACCEPTANCE OF MEMBERSHIP

6.1. Membership will be granted if the applicant meets the Eligibility Criteria. The applicant will then be allotted a Membership Number which will be allotted in order of receipt of the application in IRWO office. In case of applications received on the same day in IRWO, New Delhi, membership number will be allotted according to the date of issue of Bank Draft towards membership fee. If the date of the Bank Draft is also same, date of birth will decide the seniority of membership. The Membership number must be used in all correspondence with IRWO.

6.2. The Membership Number will also be an indication of the seniority of the member such that a lower number will indicate a higher seniority than a higher number subject to Seniority Rules given in Para 14.

6.3. The Managing Director reserves the right of final acceptance of membership and the Governing Body reserves the right of removal of any allottee at any stage before handing over the possession of the dwelling unit, by giving an advance notice of at least three months. Allotment of dwelling units, if any, made to such an allottee will also automatically stand cancelled. In that event any amount deposited by such allottee will be refunded to him without any interest, after deducting all dues as per rules.